

MINUTES
KICKAPOO RESERVE MANAGEMENT BOARD
KICKAPOO VALLEY RESERVE VISITOR CENTER
NOVEMBER 19, 2015

7:05 PM Meeting called to order by Chair Ron Johnson.

- I. Board members in attendance: Ron Johnson, Susan Cushing, Al Szepe, Dave Maxwell, Paul Hayes, A.J. Mann, Tracy Littlejohn—via conference phone; absent: Richard Wallin, Bill Quackenbush, Brandon Hysel. Staff present: Marcy West, Jason Leis, Fran Campbell.
 - Szepe/Maxwell motion to approve agenda; motion carried.
 - Cushing/Maxwell motion to approve October 22, 2015 minutes with one correction: Education and Tourism, second bullet, Dam Challenge debrief—should be ‘ragnar races’; minutes approved as amended; motion carried.
 - West – Meeting agenda has been posted in compliance with State law.
- II. Budget Report – West: Standard budget—State system continues to have difficulties. Haven’t had any major expenditures. Department of Administration (DOA) knows we have requested the information. STAR [new State of Wisconsin accounting system] will provide capability at some point. Employees’ compensation plan - executive committee met and sent in plan. Report on in December or January; all employees not eligible for base increase; only lump sum. LTEs eligible for increases once budget loaded. [No handouts.]
- III. Establish Fees for 2016
 - Johnson: Camping fees – Education and Tourism and Land Management have talked about it last meeting. Wallin came up with plan to make plain. Leis, Wallin, Johnson, West looked it over and looked at how Rule was written. Revision of Administrative Rule: define camping and site consisting of group of six or fewer persons. After some discussion would take time to run through process. Wallin suggested no change for 2016; if Board agrees, need motion to leave fees as they are now. Maxwell/Szepe motion to leave fees as they are for this year. Discussion. Motion carries.
 - Request increase in summer camp 2016 fees – Increase \$10.00 per camp per student; add camp for ages 2-3 year-olds with parents. Szepe/Cushing motion to raise those fees; motion carries. [Letter sent November 20, 2015.]
- IV. Other Issues:
 - Audience – no issues.
 - Agency Liaisons – no issues.
 - Friends of the Kickapoo Valley Reserve – Julie Hoel, president: Appreciation dinner and meeting went well. Served 55 people; 85 signed up. Photo contest set up in lobby for voting; 49 entries. Top 12 displayed. Take all entries and put on digital display to take them around. Holiday Happening, December 5. Friends display arts and crafts at no cost to them; local music. Year-end appeal going out December 1. New board member, Larry Forkash.
 - Board and Staff:
 - MOU Follow-up – West: MOU letter [draft letter to Governor Walker and Ho-Chunk Nation President Cleveland handout] – use this to document that we considered it. Hayes: Reflect new acreage? Discussion. Would add to paragraph 4, parenthetical note. Mann and Littlejohn asked if they are aware of any issues—no issues. Cushing/Hayes motion to accept it as it is with additional acreage note; motion carries.
 - Review of Administrative Rule (KB1) and procedure to request changes – Johnson: We are looking at it—requesting approval for West to follow steps to update and revise KB1

Administrative Rule. Szepi/Hayes motion to approve giving West go-ahead to begin administrative rule procedure. West: First have to have a scope statement prepared by Board and approved by Governor before any other work is done. Motion carried.

- Leis: Soil sampling in process on ag lease fields. Should be back in plenty of time prior to ag lease bid notices.
- Hayes: Put in culvert on Weister project. Conflict with snowmobile trail; has been resolved—piles of brush moved.
- Leis: Timber harvest: second year of contract for hardwood harvest on West Ridge—planning starting week of December 7. Ground to be firm and frozen. Will impact snowmobile trail. Snowmobile club hopes to run while they are working. If it's bad, would close trails.
- Johnson: Senn Brown, former KRMB member, passed away Tuesday.
- West: UW-Madison forestry students' professor requested presentation of projects to KRMB in February 2016.
- Johnson: Head into exhibit hall—look around, talk about it; not looking for any decisions. West: Update – federal grant - looking at definition of museum not sure we fit. More to work for this amount of money on a State building. DOA would still need to be involved. This will not happen real fast. Board, staff, and audience visit the exhibit area; discussion on ideas for new displays, what to keep, what to revamp, etc.
- West: Happy birthday to Paul.
- Call for suggestions of future agenda items: no suggestions.

V. Next meeting if needed, December 17, 2015. Szepi/Hayes motion to adjourn; meeting adjourned 8:20PM.

Recorded by:

Frances M. Campbell